



**Love.Learn.Success. (LLS) Expanded Learning Program:**

**Behavior Contract**

1. All regular school rules, policies and procedures at Lake Elementary apply to the Afterschool Program. This includes behavior, playground rules, classroom rules and proper student conduct.
2. Students who do not follow school rules and policies will receive a blue card. Students who receive four blue cards will be removed from program for one week. Students who received eight blue cards during one session will be taken out of program until notified. Students are given blue cards following the following Reminder System:

**1<sup>st</sup> Reminder – Verbal**

**2<sup>nd</sup> Reminder – In Class Time-Out**

**3<sup>rd</sup> Reminder– Sent to Office (blue card)**

**4<sup>th</sup> Reminder – Sent home**

3. **ANY ACT OF VIOLENCE INCLUDING “PLAY FIGHTING” WILL RESULT IN IMMEDIATE 4 BLUE CARDS AND STUDENTS MAY BE REMOVED FROM PROGRAM FOR UP TO ONE WEEK.**
4. If a student received a referral to the office during the regular school day hours, student will not be able to participate in the Afterschool Program for that day. Parents need to pick up their student when school ends 5:45 PM.
5. Any concerns or questions contact Sarah Ash, Program Site Director at 510-320-3822.

**I have read and understand all of the guidelines on this form. I will follow all of the guidelines and make sure my child complies with behavior expectations.**

Please sign and return with the Registration Packet.

Student’s Name (Print) \_\_\_\_\_

Parent’s Name (Print) \_\_\_\_\_

Parent Signature \_\_\_\_\_

Date \_\_\_\_\_



**Love.Learn.Success. (LLS) Expanded Learning Program:**



## Attendance Contract

Love.Learn.Success (LLS) is proud to provide quality academic and recreational enrichment activities at no cost to its participants. In order to maintain this level of excellence, we ask that parents follow all attendance guidelines.

### Absences

Students are required to attend After School each day. If a student must be absent, a note must be turned into Sarah Ash, Program Site Director. Students are allowed **5 absences** each session. A warning will be issued to the parent(s) after the 4<sup>th</sup> absence. After the 5<sup>th</sup> absence, a student will no longer be allowed to attend the after school program. If a student is absent from school during the regular day hours, the absence will be counted for After School.

### Early Pick-Ups

Students are required to attend After School each day until dismissal time. If a student must leave early, a note must be turned into Sarah Ash, Program Site Director. Only **5 early pick-ups** are allowed each session. A warning will be issued to the parent(s) after the 4<sup>th</sup> early pick-up. After the 5<sup>th</sup> early pick-up, a student will no longer be allowed to attend After School.

**Parents must check in at Rm 37 to sign out and receive a note in order to pick up students early. Only persons listed on the authorized pick-up list will be allowed to pick up students.**

### Late Pick-Ups

Parents are required to pick-up students at dismissal time from the After School Program. Students cannot be picked-up after 6:00pm more than **3 times** in a year. A warning will be issued to the parent(s) each time a student is picked-up late. **After the 3<sup>rd</sup> late pick-up, a student will no longer be allowed to attend After School.**

**I agree to follow all attendance policies and understand my child's participation is required for all After School classes.**

Student Name \_\_\_\_\_

Parent Name (Print) \_\_\_\_\_

Parent Signature \_\_\_\_\_

Date \_\_\_\_\_

